

BYLAWS

Arkansas HOSA

ARTICLE I

NAME

The name of the organization shall be Arkansas HOSA.

ARTICLE II

PURPOSE

The primary purpose of HOSA is to serve the needs of its members and promote and strengthen the **Health Science Pathways** ~~Health Science Technology Education (HSTE)~~-HOSA partnership in the following ways:

- a. Provide programs and activities that will develop:
 1. Physical, mental and social well-being of the individual;
 2. Leadership, character and citizenship;
 3. Ethical practices and respect for the dignity of work.
- b. Foster self-actualization of each member that will contribute to meeting the individual's psychological, social and economic needs.
- c. Build the confidence of students in themselves and their work by providing opportunities for students to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the health care field.
- d. Promote inter-organizational relationships with professional groups, businesses, industries and other student organizations.
- e. Recognize individual achievements in scholarship, occupational skills or services rendered by providing recognition and awards.
- f. Promote involvement in current health care issues, environmental concerns and survival needs of the community, the state, the nation and the world.

- g. Establish and maintain local HOSA chapters in good standing with HOSA and National HOSA.

ARTICLE III

MEMBERSHIP

Section 1 Membership Composition

- a. HOSA is a state organization of, by and for students who are or were enrolled in secondary, postsecondary / ~~and~~ collegiate ~~HSTE~~ **Health Science** programs and/or are interested, planning to pursue, or pursuing a career in the health professions. It shall consist of local chapters chartered by HOSA and HOSA, Inc.
- b. Members shall be students who are or have been enrolled in health education programs, are interested, planning to pursue, or are pursuing a career in the health professions, and persons associated with, participating in or supporting **HSTE Health Science** in a professional capacity. Individuals shall be eligible for membership through a chartered local chapter that is under the auspices of the Health Science program of the Arkansas Department of Career Education.

Section 2 Membership shall be open to persons regardless of age, race, sex, color, national origin, religious beliefs or disability.

Section 3 HOSA shall be guided by the Arkansas HOSA State Advisor, at least one (1) HOSA Advisor from each High School and each Technology Center, and the Health Careers Education State Staff.

Section 4 **The Middle School Division shall be composed of middle school students who are interested, planning to pursue, or pursuing a career in health professions.**

Section ~~4~~**5** The Secondary Division shall be composed of secondary students who are, or have been, enrolled in an **HSTE Health Science** program, an organized career awareness program or are interested, planning to pursue, or are pursuing a career in the health professions.

Section ~~5~~**6** The Postsecondary/Collegiate Division shall be composed of students who are not enrolled in high school, have received a high school diploma, and/or are pursuing a GED and are majoring in health care related field.

Section ~~6~~⁷

Affiliation Fees

- a. HOSA affiliation fees shall be approved by the Executive Council. National affiliation fees shall be as approved by HOSA, Inc.
- b. Aligning with National HOSA's membership year, Arkansas membership year will run from August 1st through July 31st. Arkansas membership affiliation must be completed **and fees paid on or before February 1.** ~~on or before the last day of State Leadership Conference registration deadline. Affiliation fees for Arkansas students must be received by national HOSA on or before March 1 of that same year.~~ Students who do not affiliate by the appropriate date shall be ineligible to participate in the Competitive Events Program for State Leadership Conference or seek state office. ~~A 100% Affiliation Certificate may be issued by National HOSA based on National HOSA affiliation guidelines.~~

ARTICLE IV

ORGANIZATION

- Section 1 The organization of Arkansas HOSA will be compatible with that of National HOSA, Inc.
- Section 2 Active HOSA chapters may be organized in schools offering ~~HSTE~~ **Health Science** programs.
- Section 3 Charter
 - a. A charter shall be issued to a local chapter from National HOSA.
 - b. Each chartered chapter shall be responsible for all operational activities within the chapter.
 - c. Each chapter shall select voting delegates as provided by the chapter constitution and/or bylaws.
- Section 4 A State HOSA Advisor shall be **the Division of Career and Technical Education Health Science Pathway Advisor.** ~~appointed by the State Supervisor of the Skilled and Technical Sciences Division. The State HOSA Advisor shall serve as~~

~~the business manager of HOSA.~~

ARTICLE V

OFFICERS

Section 1 Elections

- a. Officer candidates must be current members of HOSA in good standing.
- b. A HOSA chapter shall submit no more than **three (3) candidates per chapter.** ~~one (1) candidate per office.~~
- c. Officers shall be elected during the Arkansas HOSA State Conference. They shall be elected by the Voting Delegates of the combined Secondary and Positions will be elected at this time and actually slated prior to the HOSA International Leadership Conference.

Section 2 Elected Officers

- a. The duties of the various officers, not all of which may be filled each membership year, shall be such as are specified in these bylaws and in the parliamentary authority adopted by the organization.
 1. The President shall preside at the state conferences and all Executive Council meetings, make committee appointments unless otherwise provided and develop, with the assistance of the Executive Council and the state advisor, an annual program of work.
 2. The Vice President shall serve HOSA in any capacity as directed by the President and, in the absence of the President, will assume those duties
 3. The Secretary shall record the minutes of all business meetings and providing copies of those minutes to the Executive Council.
 4. The Treasurer shall be responsible for tracking and reporting finances to the Executive Council.

5. The Historian shall be responsible for documenting activities during the membership year.
6. The Parliamentarian shall be responsible for advising on the proper conduct of a meeting.
7. One representative from the Middle School and Postsecondary/Collegiate division will be eligible to run for office when their respective membership reaches a percentage threshold set by the Executive Council.
8. All officers shall promote the growth and development of Arkansas HOSA.

Section 3 Officer Vacancies

- a. In the event of a vacancy on the state officer team, the decision to replace the officer shall be made by the ~~Health Careers Education State Supervisor and HOSA State Advisor. If the decision is made to replace the officer, the position shall be offered to the remaining slated candidate for that office.~~
- ~~b. The student chosen has the right to decline the appointment.~~

ARTICLE VI

MEETINGS

- Section 1 One (1) state conference may be held each year with the time and place to be designated by the State Advisor in consultation with the Executive Council.
- Section 2 A special meeting may be called by the Executive Council. A 30-day notice of any special meeting shall be given to the membership.
- Section 3 Local chapters shall exercise their membership voting privileges through voting delegates. Each chapter shall be allowed two (2) voting delegates. ~~One alternate delegate should be selected for each delegate.~~
- Section 4 A quorum for any conference shall be constituted by a 50 percent-plus-one representation of delegates of the local chapters that are registered to vote.

Section 5 HOSA may exercise membership voting privileges at the **International Leadership Conference** through voting delegates. Current state officers shall serve in the capacity of national voting delegates.

ARTICLE VII

EXECUTIVE COUNCIL

Section 1 The Executive Council shall be composed of all the officers as designated in Article V, Section 2 and the State Advisor.

Section 2 The Executive Council shall have full responsibility for the affairs of HOSA between its business meetings, make recommendations to HOSA and perform such duties as are specified in these bylaws. The Council shall be subject to the orders of HOSA and none of its acts shall conflict with action taken by HOSA.

Section 3 The Executive Council shall meet at least four (4) times a year.

Section 4 A quorum of the Executive Council shall be constituted by a 50 percent-plus-one majority of the voting members.

ARTICLE VIII

FINANCES

Section 1 HOSA chapters will submit payments for Arkansas HOSA events made payable to the Arkansas Department of Education with HOSA within the description on the check. The address to send funds will be:

**Arkansas HOSA
Arkansas Department of Education-DCTE
Student Leadership Center
Three Capitol Mall
Little Rock, AR 72201**

Section 2 The fiscal year shall commence on the first (1) day of July of each year and shall end on the thirtieth (30) day of June of the next calendar year.

~~Section 1 All state funds shall be deposited in a bank designated by the HOSA State Advisor.~~

~~Section 2 All state funds shall be disbursed by check with a minimum of two signatures,~~

~~which may be the signatures of the HOSA State Advisor and an additional authorized signature from a member of the Skilled and Technical Sciences Office.~~

~~Section 3 — The fiscal year shall commence on the first (1) day of August of each year and shall end on the thirty-first (31) day of July of the next calendar year.~~

Section 4³ All books and records may be reviewed by any member, advisor or committee members.

ARTICLE IX

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern HOSA in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order HOSA may adopt.

ARTICLE X

STANDING RULES

Standing rules shall be adopted if and when the need arises.

ARTICLE XI

AMENDMENT OF BYLAWS

These bylaws may be amended by a two-thirds vote of the authorized delegates at any state conference, provided that the proposed amendment has been submitted in writing to the executive council at least thirty (30) days prior to an annual meeting.

ARTICLE XII

RESTRICTIONS

No part of the net earnings shall inure to the benefit of, or be distributable to, its members, trustees, officers or other private persons, except that HOSA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of charitable, religious, educational and scientific purposes including, for such

purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any of the Internal Revenue Law). No substantial part of the activities of HOSA shall be the carrying on of propaganda otherwise attempting to influence legislation and HOSA shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision, HOSA shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by any organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE XIII

DISSOLUTION

Upon the dissolution of HOSA the Executive Council shall, after paying or making provision for the payment of all the liabilities of HOSA, dispose of all of the assets of HOSA exclusively for the purposes of HOSA in such manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive Council shall determine. Any such assets not so disposed of shall be disposed of by the District Court, in which the principal office of HOSA is then located to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

~~Revised April 2015~~